



Transcript Order Form

The Tribunal registry will contact Auscript to arrange transcription of the recording of the relevant Tribunal proceedings. Auscript will then deal directly with the party and payment for the transcription will be made to Auscript.

Particulars of hearing/s

Chairperson/Member: _____

Application number: _____

Applicant: _____

Respondent: _____

Date of hearing: _____

Particulars of person ordering and paying:

Name: _____

Address: _____

Telephone number: _____

I undertake to pay the costs of the transcript ordered above to Auscript Pty Ltd.

Signature: _____

Date: _____

This form is to be completed and returned to the Tribunal registry to:

- Level 11, 259 Queen Street, Brisbane
- by post – GPO Box 2469, Brisbane Qld 4001
- by e-mail – cct@tribunals.qld.gov.au
- by facsimile – (07) 3247 3300.

Office use: The recording, a copy of the Tribunal's notes and a copy of this form will be taken to Auscript. Following transcription, Auscript will return the recording to the Tribunal. A copy of this order form will be placed on the Tribunal file.